

AGRICULTURE UNIVERSITY, JODHPUR
RULES FOR AFFILIATION OF COLLEGES

- 1. A college applying for affiliation to the University shall send an application along with the prescribed fee to the Registrar, Agriculture University, Jodhpur with a view to satisfying the University on the following matters, namely:**
- (i) That, it will meet a need in the locality, having regard to the type of education intended to be provided by the College.
 - (ii) That, it is to be under the management of a regularly constituted governing body or it is to be maintained by the State Government.
 - (iii) That strength and qualifications of the teaching staff and the conditions governing their tenure of office are such as per the norms fixed by the ICAR/UGC, to make due provisions for the courses of instruction, teaching or training to be undertaken by the College.
 - (iv) That the buildings in which the college is to be located are suitable for teaching. It must be in environment friendly space.
 - (v) That due provision is made for a library and sufficient book bank facility.
 - (vi) That where affiliation is sought in any branch of agricultural science, arrangements are made in conformity with the norms prescribed by the ICAR/UGC and as adopted by the University statutes, ordinances and regulations for imparting instructions in the branch of agricultural science in a properly equipped laboratory and/or museum.
 - (vii) That the financial resources of the college are such as to make due provision for its continued separate maintenance and efficient working as per need.
 - (viii) That the rules for the fees for examinations to be paid by the students shall be as such as prescribed by the Agriculture University, Jodhpur.
 - (ix) That the capacity (Student strength) at individual college shall be approved by the concerned authority i.e. Agriculture University, Jodhpur/State/ICAR. The students shall be admitted through JET conducted by State Agriculture Universities as per intake capacity of the students.
 - (x) That the norms including physical facilities for the academic purposes and standard laid down by ICAR/UGC adopted by the Agriculture University, Jodhpur would have to be followed by the affiliated college.
 - (xi) That the affiliation would be restricted to the academic programme only upto level of undergraduate education. No financial assistance of any kind would be provided by the University to such affiliated colleges.
 - (xii) Once any college is affiliated, it shall be mandatory for that college to implement the rules/directions/advice of the Agriculture University, Jodhpur failing which such colleges shall be inviting penalty, which may be financial fine or disallowing future admissions and/or stoppage of affiliation.
 - (xiii) Only those bodies/trust/societies which have been provided permission/NOC for opening a College of Agriculture by the Government of Rajasthan shall be eligible to apply for affiliation to the University in the 'Prescribed Application Form' and fee.
 - (xiv) The University may appoint such number of visitors as it may deem requisite to inspect any affiliated college or to attend any examination held by any such college or any other affair as the University deems fit. The visitors shall not

interfere with the conduct of any teaching or examination, but shall report to the Vice Chancellor on the adequacy of the standards including staff, equipment, accommodation, training and other infrastructure facilities as prescribed by the ICAR/UDC and adopted by the University. The report of the visitor (s) shall be treated as confidential unless in any particular case the Vice-Chancellor otherwise directs.

- (xv) The University shall be empowered to initiate an enquiry into the affairs related to the academics/admission/affiliation matters/any other, of the affiliated college, for which it shall be mandatory for the affiliated college to provide required information and cooperate in all respect to Agriculture University, Jodhpur.

2. Procedure for applying for provisional Affiliation.

- (i) The prescribed application form shall be made available at a **charge of Rs.5000/- (payable one time only) as Application form charges, to those applicants who have been provided NOC by the Govt. of Rajasthan for opening a new College of Agriculture.** The person/body requiring application shall have to apply on the letter head and official seal of the body to which NOC has been provided by the Govt. of Rajasthan alongwith an attested copy of the NOC.
- (ii) **Application for affiliation shall be in the prescribed format alongwith application fees of Rs. 50,000/- (payable one time only). This application shall be valid for only forthcoming academic session.**
- (iii) Applicants should submit all the required documents to the Government of Rajasthan as per the norms and conditions of the NOC, before applying for affiliation. They shall have to enclose a proof of it alongwith the application, otherwise the application shall be rejected.
- (iv) The applicant/Registered Society/Trust proposing the college shall be required to submit a declaration on a Non-Judicial Stamp paper of Rs. 100/- alongwith the application form with an intent of commitment to:
- (a) To comply with all the provisions of the Act, Statutes and Ordinances Rules and Regulations of the University framed in this regard from time to time as per guidelines of the State Government/ICAR/UGC.
- (b) To the effect, that the number of teaching posts, the qualifications of teaching staff and their recruitment./promotion procedure as prescribed by the ICAR/UGC and adopted by the University and conditions of service shall be in accordance with the Statutes/ Ordinances/Regulations of the University/State Government/ICAR/ UGC and shall ensure imparting of adequate instructions to the students in the course/programme of study to be undertaken by the college and that the Student-Teacher Ratio in the college shall be as per the ICAR/UGC/University norms.
- (c) To the effect that the members of the teaching and non-teaching staff shall be regular and fully paid in the pay scale alongwith the applicable allowances as per the pay scale prescribed by the UGC/State Government as the case may be, from time to time.
- (d) To the effect the appointment of the members of the teaching and non-teaching staff shall be made only on consideration of merit based on qualification and experience prescribed for them. They will not demand or accept any donation or other consideration. In the selection committee for recruitment, one member

should be nominated by Vice-Chancellor, Agriculture University, Jodhpur in private colleges.

- (e) To the effect that the college shall not collect any capitation fee or donation in any form amounting to corrupt practices from or on behalf of any of its students or their parents/guardians except the prescribed fee and other charges as approved by the University based on the norms of the ICAR/UGC.
- (f) To the effect that no student shall be admitted to the programme of study by the college in anticipation of grant of affiliation.
- (v) The University shall make a preliminary scrutiny of the application, and if found satisfactory, issue a letter of intent, within a month from the date of receipt of the application by the University to cause an inspection within a period of three months for physical verification of all requirements for the grant of temporary affiliation.
- (vi) The College after deposition of **Rs. 3.0 lacs + Applicable GST% as inspection fee** shall be subjected to an inspection by the University through a committee of experts nominated by the Vice Chancellor. The report of the inspection committee shall be submitted by the Chairperson to the Registrar duly filled in a signed by all the members. The inspection report shall be placed in the forthcoming meeting of the Academic Council for a decision to grant, or not to grant, temporary affiliation to the college, recording the reasons in writing for its decision within three months of inspection. However, on satisfactory report the University may grant affiliation in anticipation of meeting of Academic Council. If the college requests for re-inspection due to some shortfalls in first inspection, the same shall be done by the committee after deposition of further **Rs. 20,000/- + Applicable GST%** by the college as a re-inspection fees.
- (vii) If the Academic Council approves the affiliation, the report alongwith academic council recommendation shall be put up to the next BOM meeting. Otherwise it will be returned back to the applicant body of the proposed college for improving the facilities and re-inspection on a future date.
- (viii) The University will give a letter for deposition of the annual affiliation fee of **Rs. 9.00 lacs for intake capacity of 60 seats and Rs. 12.00 lacs for intake capacity of 120 seats**, after which the University will issue orders for Annual Affiliation i.e. provisional affiliation which shall be communicated to the applicant body within a month. In case the intake capacity is increased for any academic year after the academic year in which the college has got its first affiliation, then the increase in fee will be computed as given below :-
Eg. Affiliation fees for 60 seats – Rs.9.00 lacs on first academic year.
Then, increase of 10% for every academic year i.e. Rs. 9,90,000/- for Second Academic Year.
Then, if application is made for affiliation of 120 seats (i.e. from 60 to 120 seats) by the same college for the third academic year, then the computation of affiliation fees will be as follows:-
[(Rs.9,90,000+10%) + Difference of amount for 120 seats and 60 seats i.e. Rs.3,00,000/-]=13,89,000/-.
Then, increase of 10% in the amount computed for the third year and so on.
Note:- GST will be levied on the final computed amount of affiliation fees in each Academic Year at the current prevalent Rate of GST.
- (ix) The affiliation fee mentioned at Sr. No. 2(viii) will be effective from the academic year for which the registration for affiliation is sought and thereafter, there will be increase of 10% amount for each year of the existing affiliation fee from next academic year. The University will have right to make any changes in fee structure.

3. Withdrawal of affiliation.

- (i) The affiliation granted to a college may be withdrawn or modified if the college has failed to comply with any of the provision of Section (2) or the college has failed to observe any of the conditions of its affiliation or the college is conducted in a manner which is prejudicial to the interest of agricultural education as per guidelines of ICAR/Government of Rajasthan as adopted by the University.
- (ii) The motion for the withdrawal or modification of such affiliation shall be initiated in Academic Council and thereafter in the Board of Management. Before taking the said motion into consideration, the university shall send a notice mentioned the grounds of such motion, to the Principal of the College for submitting representation, if any, in writing for consideration within a period specified in the notice.
- (iii) If the University decides to withdraw the affiliation of the college or the affiliation stands terminated by the order of the University, temporarily or permanently, such decision shall not affect the interest of the students of the college who were on its rolls at the time of issue of the order till they pass out the normal duration of programmes: to which they are registered at that time. The University/State Government shall have the duty to alleviate the educational future of the affected students in an appropriate manner as per its decision.

4. Since the University is established on US land grant pattern, the faculty/scientist posted in Agriculture College/faculty is required to conduct research experiment to generate technology. An Agriculture Information Centre is also required to be set up for providing recent information on improved agriculture technology to farmers.

5. Minimum requirement for establishment of a UG College in Agriculture with an intake of capacity of 60 students in a batch.

A. Staff position	
(i)	Faculty position: One teacher each in Soil Science, Agriculture Engineering, Extension Education, Plant Pathology with Nematology, entomology, Plant Breeding and Genetics, Agriculture Economics, Horticulture, Animal Husbandry or LPM, Statistics/Mathematics/Computer Science, Plant Physiology/Biochemistry/Environmental Science, Biotechnology/Microbiology, English and 02 in Agronomy (Total 15)
(ii)	Administrative and supporting staff: One principal, one position each of Section officer, Office Assistant, Accountant, Steno, UDC and 04 LDCs and 16 class IV for office, departments and Library (Total 26)
(iii)	Library Staff: one Assistant Librarian with one Library Assistant (Total 02)
(iv)	Technical Staff like Lab. Assistant/Technical Assistants/Agriculture Supervisors etc.: one Lab. Assistant in each department (12) one Technical Assistant and Agriculture Supervisor each (02) for farm management and Driver (01) (Total 15)
B. Infrastructural facilities	
(v)	Administrative office building: Staff Rooms about 8 rooms of size 3x5 meter size (Establishment, Accounts, Student Section, Store, Cash, Principal Chamber, P.A. Section/Administrative Officers etc.)
(vi)	UG classrooms for Agriculture faculty : 4 of 8x10 meter size
(vii)	Practical laboratories subject wise: One in each department of 7x10 meter size alongwith a seating room and store (minimum of 08 labs.)

(viii)	Equipments in department wise laboratories
(ix)	Library infrastructure: one Library building of 225m' Including book bank
(x)	Computer lab of 7x10 meter size with internet facilities: 30 computer with internet facilities
(xi)	One meeting hall of 10x15 meter size.
(xii)	One examination hall of 12x20 meter size
(xiii)	Student amenities like outdoor and indoor games facilities, canteen, NCC/NSS office, arrangement for health care.
(xiv)	Hostels for housing Agriculture faculty students: One for girls and one for boys with Warden quarters.
(xv)	Instructional farm: 25 hectare with irrigation facilities, tractor and farm implement, farm office, farm stores, implement shed, threshing floor etc.
(xvi)	A small Dairy/Animal/Poultry farm unit.

REGISTRAR
AGRICULTURE UNIVERSITY, JODHPUR